

Dear Colleague

## **YOUR PERSONAL INVITATION TO BECOME A MEMBER OF PECKHAM VOLUNTARY SECTOR FORUM (PVSF)**

We are delighted to send you information about joining Peckham Voluntary Sector Forum (PVSF) as a member. Please find enclosed information about PVSF and our membership benefits package .

### **How to apply for membership**

Please find enclosed the details of how to apply for membership. You must complete and send back the forms listed below with your subscription.

1. Membership Form
2. Subscription Payment Form
3. Terms of Membership

If you have any queries or would like help completing the form please contact 020 7635 5529 or email [admin@peckhamforum.org.uk](mailto:admin@peckhamforum.org.uk).

Finally, we do hope that you will join us as a member and if you do decide to take up this opportunity, please can I offer a warm welcome to our membership in advance and look forward to working with you in the near future.

Kind Regards

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PVSF Coordinator  
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# Membership Form 2011 - 2012

**PLEASE COMPLETE ALL SECTIONS OF THIS FORM**

**SECTION 1: CONTACT DETAILS**

**Organisation/Applicant Details**

Organisation.....

Title.....      First Name.....      Surname.....

Job Title .....

Address .....

.....

.....Postcode.....

Telephone .....      Fax .....

Email .....

Website .....

Face book.....Skype.....

Twitter .....

**SECTION 2: ORGANISATION GENERAL INFORMATION**

Year the organisation was established? .....      Number of paid staff a) Full Time .....      b)      Part Time.....

Average number of volunteers / year .....

Please tick (✓)

Organisation Type	Area Covered	Annual Turnover
<input type="checkbox"/> Voluntary/Community	<input type="checkbox"/> Peckham/Nunhead	<input type="checkbox"/> £0-10,000
<input type="checkbox"/> Statutory	<input type="checkbox"/> Borough wide	<input type="checkbox"/> £10,001-50,000
<input type="checkbox"/> Registered Charity	<input type="checkbox"/> Cross Borough	<input type="checkbox"/> £50,001-200,000
<input type="checkbox"/> Faith	<input type="checkbox"/> Regional	<input type="checkbox"/> £200,001+
<input type="checkbox"/> Private	<input type="checkbox"/> National	
	<input type="checkbox"/> International	

**SECTION 3: ORGANISATION AIMS AND OBJECTIVES**

**Organisation Aims** .....

.....

.....

**Purpose** (select up to 2 options which best describe the main purpose or focus of your organisation)

- |  |  |
|--|--|
| <input type="checkbox"/> Bringing Communities Together | <input type="checkbox"/> Environment               |
| <input type="checkbox"/> Community Safety              | <input type="checkbox"/> Health & Social Wellbeing |
| <input type="checkbox"/> Culture & Leisure             | <input type="checkbox"/> Housing                   |
| <input type="checkbox"/> Economic Wellbeing            | <input type="checkbox"/> Transport & Access        |
| <input type="checkbox"/> Education & Lifelong Learning | <input type="checkbox"/>                           |

**Beneficiaries** (select all applicable beneficiaries)

- Asylum Seekers/Refugees
- Black & Minority Ethnic (BME)
- Children/Young People
- Elderly
- Ex-Offenders
- Families
- Homeless
- Lone Parents
- Men
- People with Disabilities – Mental/Physical
- Residents/Tenants
- Unemployed
- Women

*This section will be used to help PVSF send appropriate information to your organisation*

**Which working partnerships/networks/services is your organisation involved with:**

**E.g. Community Action Southwark** .....

.....  
.....  
.....

**SECTION 4: EQUAL OPPORTUNITIES**

**Are most of your beneficiaries?**  
 BME    Women    Disabled    Vulnerable    None of the above

**Are most of your management committee?**  
 BME    Women    Disabled    Vulnerable    None of the above

**DPA:** Permission to use data collected for the purpose listed below: I hereby give permission to PVSF to store the information above in their database. PVSF can disseminate the contact details, whenever they deem appropriate, to other organisations wanting to contact them for information and consultation purposes e.g. giving your name so you can be contacted about funding opportunities.

**Signed** \_\_\_\_\_ **Print Name** \_\_\_\_\_ **Date** \_\_\_\_\_

## Subscription Payment Form 2011 - 2012

**Organisation / Individual Applicant Name**.....

I/this organisation wishes to apply for membership of Peckham Voluntary Sector Forum (PVSF). I/we understand and agree to the terms of membership.

### SECTION 1: MEMBERSHIP TYPE

Please tick the box for the type of membership being applied for AND the fee to be paid (please see the 'Terms of Membership' form for clarification)

<b>Active Membership</b>	<input type="checkbox"/>	<b>Associate Membership</b>	<input type="checkbox"/>
Annual Turnover LESS than £10,000: £5	<input type="checkbox"/>	Statutory/Corporate	£20 <input type="checkbox"/>
Annual Turnover MORE than £10,000: £15	<input type="checkbox"/>	Individuals residing outside SE15	£10 <input type="checkbox"/>
Annual Turnover MORE than £30,000: £20	<input type="checkbox"/>		
Individuals/Community Activists	£5 <input type="checkbox"/>		

### SECTION 2: PAYMENT METHOD

I enclose a cheque/postal order for £.....

**Signed**.....

**Please Print Name**.....

**Date**.....

FOR OFFICE USE ONLY:

Date Form Received .....	<input type="checkbox"/>	Membership No. Allocated.....
Date Entered on Database.....	<input type="checkbox"/>	Added to electronic mailing list <input type="checkbox"/>
Date Payment Received by Finance.....	<input type="checkbox"/>	Confirmation of membership sent.....
Membership expiry date.....		

# Terms of Membership

## 1. Active Membership of PVSF

- 1.1 This is open to constituted voluntary/community groups who are based in/or the majority of their users are from the SE15/SE5 area (Peckham, Nunhead and parts of Camberwell).
- 1.2 This is open to individuals/community activists (people taking the opportunity to be actively involved in tackling the things that need to change around them and as a result improve the quality of life in the local community) resident in SE15
- 1.3 Members should not be engaged in any activity that would conflict with the ethos and values of the constitution of Peckham Voluntary Sector Forum.
- 1.4 Membership is acquired on an annual basis on the completion of a membership form and payment of subscription.
- 1.5 Membership fees are payable annually in advance. Each annual period of membership runs from the date on which we accept /renew your membership.
- 1.6 If the membership is not renewed within two months of the form being issued by PVSF, then the membership will be deemed to have lapsed and all the benefits and voting rights will cease.
- 1.7 PVSF will reserve the right to end the membership of an organisation at any time if they are deemed to be in breach of paragraph 1.2

## 2. Associate Membership

- 2.1 This is open to individuals / organisations who do not meet the criteria set out in paragraph 1.1. But who support the aims of the Forum and wish to be kept informed of its development.
- 2.2 Associate members should not be engaged in any activity that would conflict with the ethos and values of the constitution of Peckham Voluntary Sector Forum.
- 2.3 Associate membership will be acquired on an annual basis on completion of a membership form and payment of a subscription.
- 2.4 Each annual period of membership runs from the date on which we accept/renew your membership.
- 2.5 If the membership is not renewed within two months of the form being issued by PVSF, then the membership will be deemed to have lapsed and all the benefits of associate membership will cease.
- 2.6 PVSF will reserve the right to end associate membership of an organisation or individual at any time if they are deemed to be in breach of paragraph 2.2.

### 3. Charging Policy

- 3.1 PVSF recognises that it is beneficial in particular for small and new voluntary and community groups to have membership. To promote this, PVSF operate a graduated charging system;

**Active Members:**

Annual Turnover LESS than £10,000	£5.00
Annual Turnover MORE than £10,000	£15.00
Annual Turnover MORE than £30,000	£20.00
Individuals/Community Activists in SE15	£5.00

**Associate Members:**

Corporate/Statutory Organisations	£20.00
Individuals residing outside SE15	£10.00

### 4. Membership of the Board of Trustees

- 4.1 Individuals who are co-opted or invited in a personal or professional capacity to be a member of the PVSF Board of Trustees will be paid members. This will give the Board of Trustees voting rights at the AGM. Where members of the Board of Trustees attend as representatives of voluntary sector member organisations they will vote at the AGM as an individual and will nominate a member of their paid or voluntary staff to vote on behalf of their organisation.